



# VACANCY NOTICE

File #10634

CS-376  
REV(11/01)

FOR OPPORTUNITIES IN RHODE ISLAND STATE GOVERNMENT

Description of Position	<p>TITLE OF POSITION: <b>REAL ESTATE APPRAISER I</b> CLASSIFICATION CODE: <b>02701500</b></p> <p>SALARY RANGE: <b>(0027A) \$40028-\$45091</b> REFERENCE POSITION NO.: <b>5415-10000-1350</b></p> <p>Department or Agency Name: <b>TRANSPORTATION</b> APPLICATION PERIOD: <b>02/06/06-02/12/06</b></p> <p>Division/Section/Unit: <b>Transportation Support / Real Estate</b></p> <p>Assignment's / Comments: <b>35HR. WWK</b></p> <p>Shift and Days: <b>M-F 8:30am-4:00pm</b> Job Location: <b>Two Capitol Hill/Providence</b></p> <p>Restrictions/Limitations: _____</p> <p>Position Covered By Collective Bargaining Union Agreement: Yes <b>X</b> No _____</p> <p>Name of Bargaining Unit Union: <b>LOCAL 400 IFPTE (EE-3115)</b></p> <p>There is* _____ is not <b>X</b> a Civil Service List for this position <b>See A/B or Both for Specific Instructions</b></p> <p>Special Requirement: At the time of appointment must possess a certificate as a Certified Residential Real Estate Appraiser. <b>R.I. Residency Required</b></p>
General Information to Candidate	<p><b>INSTRUCTIONS:</b></p> <p><b>A. STATE EMPLOYEE LATERAL BIDDER:</b> Bids are now being accepted for the position's indicated. If you are currently in this classification and wish to bid, please complete fully the CS-14 Application Form; and RIEEO 378 Affirmative Action Card. Remember to include, either <u>on the application</u> or <u>within a cover letter</u>, both the File Position Title and Number.</p> <p><b>Most Important</b> - Please include the following information:</p> <ul style="list-style-type: none"> <li>• <i>Title of the position to which you are applying</i></li> <li>• <i>Name of department where you are currently employed</i></li> <li>• <i>Title of your present position and date you entered it</i></li> <li>• <i>Your business telephone number</i></li> <li>• <i>Date you entered State service</i></li> <li>• <i>Present Union Affiliations</i></li> </ul> <p><b>*** In certain agencies, bargaining union applicants will receive preferential consideration according to contract.</b></p> <p><b>B. NON INCUMBENT/NON STATE EMPLOYEE APPLICANT:</b></p> <p>If indicated above that <u>no civil service</u> list exists for this position, you need not be in the class of position, or be in State service to apply. All information requested on the application form must be furnished. The information you give will be used by the agency Personnel Office to determine your qualifications. If an item does not apply to you, or if there is no information to be given, write in the letters "N.A." for Not Applicable. If you fail to answer all the questions on the application form, you may delay consideration of your application.</p> <p><b>C. AMERICANS WITH DISABILITIES ACT (ADA) PROVISIONS:</b></p> <ul style="list-style-type: none"> <li>• <b>Reasonable Accommodations:</b> If an applicant is unable to perform any essential job functions because of his/her disability but can achieve the required results by means of a REASONABLE ACCOMMODATION, then the individual shall not be considered unqualified for the position.</li> <li>• <b>Medical Information:</b> Any medical exams required for this position will be performed after a conditional offer of employment has been made in accordance with the Rules/Regulations of the Americans with Disabilities Act (ADA).</li> </ul>
Statement of Duties	<p><b>DUTIES / RESPONSIBILITIES:</b></p> <p>To perform complex duties involving the appraisal of real property for state highway construction and reconstruction purposes; to perform responsible duties involving the highway construction and reconstruction purposes; to make appraisals consequential or appurtenance damages to the remaining property not to be taken for state use; to assist in the development of surplus property appraisals; to appraise outdoor advertising devices; and to do related work as required.</p>
Minimum Education & Experience	<p><b>EDUCATION / EXPERIENCE / SPECIAL REQUIREMENTS:</b></p> <p>(A class specification describing the duties of the position and the minimum qualifications will be furnished upon request.)</p> <p><b>Education:</b> Such as may have been gained through: <b>graduation from a college of recognized standing with specialization</b> in public administration, business administration, real estate, economics or a closely related field; and receipt of a certificate in real estate or the possession of a Rhode Island Broker's License, and <b>Experience:</b> Such as may have been gained through: <b>considerable employment in a responsible full time position</b> with a public or private agency involving the acquisition and/or management of real estate, title searching, appraisal, property management, acquisition, disposition or real estate and/or relocation assistance. <b>Or</b>, any combination of education and experience that shall be substantially equivalent to the above education and experience. <b>Special Requirement:</b> At the time of appointment must possess a <b>certificate as a Certified Residential Real Estate Appraiser</b> issued by the R. I. Department of Business Regulation and/or State Board of Registration for Real Estate Appraisal and must maintain such certification as a condition of employment.</p>
Where to Apply	<p>Apply within the application period as shown on this announcement. <b>NOTE:</b> Some State union contracts allow a 3 day grace period for receipt of CS-14 application or bid. This Office does not assume responsibility for applications sent through the mail. <b>SEND RESUME or CS-14 Application to:</b></p> <p>RIDOT/DEM Human Resources Service Center Two Capitol Hill, Room 214 Providence, RI 02903-1124</p> <p>Telephone #: <b>222-2572</b></p> <p>TTY/TDD #: <b>222-4971</b> (Telecommunication Device for the Deaf)</p> <div style="display: flex; justify-content: space-around;">   </div>

STATE OF RHODE ISLAND IS AN EQUAL OPPORTUNITY/DIVERSITY EMPLOYER